

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(formerly De Montfort University Students Union  
Limited)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JULY 2022**

**Company Registered Number 06634464 (England and Wales)**

**Charity Registered Number 1138587**

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**TRUSTEES REPORT**

**FOR THE YEAR ENDED 31 JULY 2022**

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The Trustees (who are also the directors of the Charity for the purposes of the Companies Act) present their Trustees report together with the audited financial statements of De Montfort University Students' Union (the Charity) for the year ended 31 July 2022. The Trustees confirm that the Trustees report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (effective January 2019).

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charitable Status**

De Montfort University Students' Union (DSU) is a company limited by guarantee (company number 06634464) and a registered charity (charity number 1138587).

**Change of name**

On 1 March 2022, the charity changed its name to De Montfort University Students' Union from De Montfort University Students Union Limited.

**Principal Address and Registered Office**

Campus Centre Building, Mill Lane, Leicester, LE2 7DR

**Trustees**

The following Trustees are also Directors of the company

**Full-time Executive Officers**

The Executive Officers are elected by the student population to hold office from 1 July 2021 to 30 June 2022 and are known also as the Executive Committee. The Executive Officers who held office during the year are:

Union Development Executive	Amir Iqbal (appointed 01/07/2022)
Academic Executive	Nyashadzashe Nguwo (appointed 01/11/2021)
Equality & Diversity Executive	Meera Dasani (appointed 01/07/2022)
Student Opportunities & Engagement Executive	Aashni Sawjani
Welfare Executive	Aliya Amin Khan (appointed 1/07/2022)
Union Development Executive	Joanna Dine-Hart (resigned 30/06/2022)
Academic Executive	Ruby Rawles (resigned 12/08/2021)
Equality & Diversity Executive	Puja Subramania (resigned 30/06/2022)
Welfare Executive	Benjamin Smith (resigned 30/06/2022)

**External Trustees**

The External Trustees are appointed to the Trustee Board by an Appointments Committee. The External Trustees who held office during the year are:

Geoff Kershaw (Chair)	(appointed 28/09/2021)
Phil Gilks	(appointed 28/09/2021)
Laura Arends	(appointed 28/09/2021)
Beverley Shears	(appointed 15/12/2021)
Danielle Gillett	(resigned 04/11/2021)

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**REFERENCE AND ADMINISTRATIVE DETAILS (continued)**

**Student Trustees**

The Student Trustees who held office during the year are:

Stephanie Glazebrook	(appointed 01/07/22)
Luke Martin	
Mehul Parekh	
Benjamin Smith	(appointed 01/07/2022)
Youssef Labib	(resigned 30/06/2022)
Samuel Sayer	(resigned 15/03/2022)

**Auditors**

RSM UK Audit LLP  
Chartered Accountants  
Rivermead House  
7 Lewis Court  
Grove Park  
Leicester  
Leicestershire  
LE19 1SD

**Charity Number**            1138587

**Company Number**        06634464

**Bankers**

Cooperative Bank  
PO Box 101  
1 Balloon Street  
Manchester  
M60 4EP

**Governing document**

The Students' Union is governed by the Articles of Association. The Students' Union is a company limited by guarantee and does not have any share capital. The guarantors are the members of the Students' Union, being registered students at the De Montfort University ("DMU") as defined in the Articles of Association.

**DSU Staff**

The Chief Executive Officer works closely with the Executive Officers and as head of the Senior Management Team ensures effective management. The Senior Management Team is made up of the following:

Chief Executive Officer	Sarah Bradley
Deputy CEO & Head of Commercial Services	Joe Stephenson
Head of Finance, People and Central Services	Paula Heneghan
Head of Membership Services	Elgan Hughes

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Key Management and Trustees Pay**

Following a review of pay and grading DSU introduced a new pay and grading pay spine for staff employed from 1 August 2020 with staff employed at 1 August 2020 remaining on the University's pay spine. All staff are awarded an annual pay award based on the University's agreed pay award which is nationally negotiated and is usually applied to the scales on the 1 August each year. Dates can vary depending on national and local agreements but this is back dated to 1 August as required.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational Structure and Decision Making**

DSU became a company limited by guarantee on 1 August 2008 and registered as a charity on 26 October 2010. The governance structure includes the appointment of up to 4 External Trustees and 4 Student Trustees onto the Trustee Board. The experiences and expertise held by these Trustees ensure that DSU can focus on continuity as previously the short term of office held by the Executive Committee has made long term strategic planning more challenging. Appointments to the Trustee Board are made by an Appointment Committee.

**Recruitment and training of Trustees**

The current Trustee Board consists of thirteen Trustees and is constituted as follows: -

5 Executive Officer Trustees  
4 Student Trustees  
4 External Trustees

The five Executive Officer posts are Union Development Executive, Academic Executive, Equality & Diversity Executive, Student Opportunities and Engagement Executive and Welfare Executive.

These are full time posts which make up the Executive Committee and are remunerated as authorised by the Education Act. These posts cannot exceed two years duration for each post holder. On induction the Executive Committee and student trustees receive Trustee training and have access to ongoing training as required. The Executive Officers are also charity Trustees.

The Executive Committee meets monthly to receive reports on campaigning and lobbying work within the University. The Leadership Team meets fortnightly to receive reports including financial information and the Senior Leadership Team meet monthly to review the management accounts. DSU also employs a number of non-student staff who are accountable to the CEO for the performance of their duties.

The Trustee Board structure also includes four student trustee positions to amplify the voice of students at DSU. This structure ensures accountability of the elected representatives at Board level as well as increasing student participation in DSU. Student trustees receive extensive training through the DSU Membership Services function and a facilitated Away Day led by DSU CEO.

Our External Trustees are appointed for a term of four years and can stand for reappointment for another term. Up to 3 external trustees are appointed by the Appointments Committee ratified by the Trustee Board. One External Trustee shall be appointed by DMU Board of Governors.

All Trustees receive a full induction into the work of the Students' Union and the roles and responsibilities of a Trustee.

DSU is affiliated to NUS UK and NUS Charity and receives support, advice and information on a wide range of topics as part of this affiliation.



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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

**Third party indemnity provision for trustees**

Qualifying third party indemnity provision is in place for the benefit of the trustees.

**Principal risks and uncertainties**

**Risk management**

The major strategic, business and operational risks to which the charity is exposed, as identified by the Trustees, are regularly reviewed and systems or procedures are put in place to mitigate those risks. A risk register has been established which is updated and reported to the Trustee Board, covering the following key matters amongst others:

**Funding** – DSU receives the majority of its income from DMU as well as generating its own income from commercial services. Annual budgets are set and approved by the Trustee Board with management accounts and variances to budget regularly reviewed. DSU is also represented on the DMU Board of Governors to ensure reporting and communication with our main funder and reports to the University's Finance and Performance Committee (F&PC).

**Retention of key staff** – We use experts to assist with key recruitment decisions. We provide enhanced support and supervision, giving people opportunities to progress. Key staff are involved in long term strategy and annual business planning, aligning resources to activities.

**Governance management** – We have a corporate governance structure aligned with Charity Commission best practice guidelines which involve strong communication with staff and trustees, review of policies and procedures, regular meetings and information on performance and progress and clear and defined decision-making processes. DSU completed a full governance review in 2018 which endorsed our new structures as best practice.

**Financial systems and control** – Qualified in-house finance professionals produce accurate and up to date financial reporting with close monitoring of internal controls and a regular review of processes and procedures to ensure they are fit for purpose.

**Compliance with laws and regulations** – We constantly monitor and review changes as well as adhere to best practice, using specialist support where necessary.

**National picture** – In recent years, there have been changes in society and Higher Education and Government policy which may lead to significant changes for students. These include the recent war on Ukraine, Brexit impact, the continuing impact felt by the pandemic and changes in the Governments' and Office for Students approaches in regulation of universities. DSU is an active participant in NUS and WonkHE briefings, staying on top of the changes and acting accordingly. Additionally, the strong relationship with the University makes planning for and adapting to changes as streamlined as possible.

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Public benefit**

The Trustees have considered this matter, in conjunction with the guidance contained in the Charity Commission's general guidance on public benefit and have concluded that as a registered charity and Students Union, our work directly supports and benefits the 27,000+ students registered to study at DMU. In planning our work, we test that the primary goals of all our activities are linked to our core aims and therefore are for the direct benefit of our member students.

**OBJECTIVES AND ACTIVITIES**

DSU is constituted under the Education Act 1994 as a charity.

The main aims of DSU as set out in its governing documents are:

To advance the education of the students of DMU for the public benefit by:

- Providing representation, advice and assistance to students on matters affecting their welfare and interests as students;
- being the recognised representative channel between Students and DMU and any other external body;
- providing sporting, social, cultural and recreational opportunities and facilities for students so as to further the education purposes of DMU;
- promoting and encouraging contact and co-operation between students;
- advancing the welfare and physical and mental wellbeing of students;
- all such objects as are charitable in law which are incidental or conducive to the foregoing objects.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission general guidance on public benefit.

DSU will commence a full review of their strategic plan in 2022-23 but have agreed some holding aims pre the full strategy review.

A commercial strategy has been separately approved by the Trustee Board and work is in progress to deliver on this strategy. All departments, including our Executive Officers, have set their priorities for the next 12 months and these are documented within the organisational plan. This plan is regularly reviewed and linked to staff annual personal development plans to ensure objectives are regularly monitored and reviewed against progress. The review of the organisational plans is a standing item on the DSU Trustee Board agenda and as such is reviewed at board level to ensure strategic planning and development remains a key focus of the board.

The organisational plans set out measures of performance, indicators of success and key milestones. Tracking includes a traffic light system to indicate if plans are in progress, complete or behind schedule.

**Relationship with DMU**

For the year ended 31 July 2022, DSU received a Block Grant from DMU of £1,221,186 (2021: £1,216,248).

For the financial year 2022-23 DMU have agreed a Block Grant of £1,227,811.

DSU is extremely grateful for the University's continuing support including the use of the Campus Centre Building and ongoing financial and other support which the University has provided during the year. The stable Block Grant and continued use of campus space ensures DSU can keep supporting its members and deliver the best service to achieve its aims and ambitions for the coming year.

DSU continues to benefit from positive relationships with University staff at all levels. We aspire to make a continued positive contribution to the lives of our members and the campus community in 2022-23.

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Relationship with DMU (continued)**

The Charities SORP has been adopted for due compliance with the requirements for Students' Unions' provided in the Charities Act 2006. As a result, an estimated value to DSU for the free serviced accommodation has been included in the financial statements. This has been valued at £150,000 based on market prices within the Midlands.

**FINANCIAL REVIEW**

**Results**

DSU gross income from all sources this year totalled £1,937,545 (2021: £1,665,688). Total expenditure of £1,827,814 (2021: £1,711,178) on the wide-ranging student benefits we provide left a surplus of £109,731 (2021: deficit £45,490).

At the year end, DSU had total funds deficit of £223,425 (2021: £331,156), of which includes restricted funds of £101,216 (2021: £117,700) and designated funds of £134,549 (2021: £55,500).

Following the adoption of FRS102, the charitable company has been required to recognise the net present value of future contributions required to eliminate the shortfall estimated with respect to charitable company participation in the Students' Union Superannuation Scheme. This has resulted in a liability being recognised in the balance sheet at 31 July 2021 of £889,296 (2021: £1,065,140) and this has resulted in a credit to the Statement of Financial Activities in the year of £113,693 (2021: charge £177,929).

**Reserves Policy**

The Trustee Board have approved a reserves policy and identified three reasons for DSU to hold reserves; -

- To provide financial stability to enable DSU to continue to achieve its objectives during challenging trading periods. This will enable DSU to cover regular short term fluctuations in income and cashflow.
- To allow DSU to take advantage of strategic development opportunities and plan for growth.
- To enable DSU to make provision for our staff redundancies and closure costs on any dissolving of the Charity.

DSU has identified that a minimum level of unrestricted funds should be set to counter balance trading uncertainty and produce a base level for stability. Additionally, a target level of unrestricted funds will also be set to allow for growth and for DSU to take advantage of strategic development opportunities going forward.

The level of unrestricted funds should be set as three months operating costs, with an additional fund to cover redundancy costs for all staff (general reserve) and a designated fund for investment.

At the current time the trustees are regularly reviewing this policy and remain of the opinion that adequate reserves exist to meet liabilities as they become due for a period of at least a twelve months from the date of approval of the financial statements.

**SUSS Pension Scheme**

Following the triennial valuation at the 30 June 2019, the net present value of future contributions required to eliminate the shortfall has increased the liability being recognised in the balance sheet at 31 July 2022 to £889,296 (2021: £1,065,140) and a subsequent deficit on reserves of £223,425 (2021: £331,156). The trustees are confident the current deficit compared to the above reserves policy is wholly as a result of the provision required on adoption of FRS102, that this deficient will reduce over the coming years and that cash reserves remain adequate.

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR**

We have reviewed the key achievements and progress over the course of the year below:

**Marketing and Communications**

The marketing and communications department has rolled out new branding across all areas. This has included re-dressing the building and ensuring that we have a strong visual identity that is consistent through all projects, our digital spaces and our physical materials.

The first phase of digital transformation was a success and we will now continue to develop our physical materials and spaces to ensure that there is a level of consistency across everything we do. We see a strong brand and visual identity as a key pillar in promoting the organisation and ensuring that we are recognised in everything we do for our members.

The department has continued to use more video in content and short clips from around campus with varied success. As part of this process we have upskilled staff with video shooting and training to ensure it is to the highest level possible.

Our social media channels have been varied and we have spent time studying the analytics to better understand our audience. From this we have developed a social media matrix which supports the team to know who follows us on each channel and what we should be posting on each channel to engage with that audience. This has now been completed and we are ready to fully launch our new diverse approach for the new year.

The addition of a full-time member of staff to work on data and insight has been a positive addition as we have developed a much better understanding of our students and their needs.

**Membership Services**

This year has seen success in many aspects of membership services with increased engagement at a variety of levels.

**Representation**

The 2022 Executive Officer Election saw a total of 3,133 students casting 23,465 votes in total across the 5 Executive Officer roles, and 7 Liberation Officer roles, with 27 confirmed candidacies during the voting period. This was an increase in comparison to 1,828 voters in 2020-21 and also up on 2019-2020 in which turnout stood at 2,935.

The Course Rep scheme operated with 442 elected course reps. The 2022-23 academic year, will see the launch of a Lead Rep initiative to capitalise on valuable engagement with our 'hyper engaged' reps, as DMU moves to block mode teaching. In addition, as the University commit to on campus teaching we will increase our outreach work, hosting hubs, cafes and pop-ups in faculties.

Zone membership across the 5 committees included 32 elected student reps. Attendance at Zones & Council has been disappointing this year, causing delays in passing motions that reach quorum.

To inform the representation element of the upcoming governance review, membership requirements for the coming year have been removed – already resulting in more uptake of roles (41 student reps in place). In the coming year, we will be running Zones asynchronously via the Adam Redfern Boardroom conferencing systems to maximise access and participation. Zones will continue to be supported by linking departments, to encourage dissemination of student feedback, policy and activism throughout DSU teams.

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Representation (continued)**

Student Voice successfully produced an open educational resource on embedding mental wellbeing: 'Are you OK?' a wellbeing conversation with students throughout the coronavirus pandemic. The resource explores mutual benefits for staff and students of a whole University approach to ensuring wellbeing, as well as generating student engagement and an enhanced student partnership.

The resource was also submitted as part of a DMU and DSU application for a Collaborative Award for Teaching Excellence from Advance HE, and was recognised in its receipt of the prestigious award.

Finally, the Voice Manager submitted a funding application for a QAA collaborative enhancement project, exploring and researching the accessibility and equity in proofreading policies across the sector and in partnership with 6 other institutions.

**Opportunities**

2021-22 has been a year to refresh and update the services offered to students by DSU Opportunities, starting with the restructure of the team. The new team have supported students as they cautiously returned to in-person activity. Increased support to student group leaders has been offered in the form of Committee Catch Ups, Skills Fest training day and creation of an online training module.

Membership fees have been reintroduced for societies to allow them to resume their usual activity, and bye-laws have been updated to improve engagement levels within active societies. We expected similar membership numbers to 2020-21 after predicting a reluctance to pay following on from free memberships, although this has not been the case. We have seen a marginal drop in membership number, however this is due to a reduction in the total number of societies. We expect to see the number of total groups increase again next academic year, with the increase of in-person teaching and a targeted campaign planned for December 2022.

We have continued to maintain a healthy working relationship with DMUSport as they continue to take on more responsibility for the facilitation of Sport Clubs, membership sales and BUCS fixtures.

The Opportunities team secured the Investors in Volunteers accreditation and used student insight from this to further improve our voluntary offer union wide. The volunteering brokerage has been relaunched and is now actively used to match students to volunteering opportunities, both internally to DSU and externally in the local community. There are 162 students and 29 volunteering providers registered on the brokerage since the mid-year relaunch. Our MyUniPal peer mentoring scheme has undergone a complete overhaul following on from student feedback, and will now focus solely on supporting students to find their own networks and sense of belonging across their first term at university; this has been renamed to The Social Collective.

**Advice & Wellbeing**

This year has seen an outstanding performance from the Advice & Wellbeing team. The department have been able to run a full year delivering the vision that was set in late 2020, when we conducted the department restructure. This adapted our staffing structure to accommodate more empowering advice and case work, alongside engaging outreach activity and campaign projects.

The team have also added the remit of Equality, Diversity & Inclusion to the department that subsequently created a new coordinator post, which was successfully recruited for in January 2022. The team have delivered multiple projects and campaigns which have included; academic stress, academic integrity, sexual health and wellness, bullying, mental and physical health, housing, money matters and much more. The team have also introduced 'Wellbeing Wednesdays' where an activity is held each week where students can take part and take some time out for themselves and try something new. This project will continue into next academic year in partnership with the Give It a Go concept.

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Advice & Wellbeing (continued)**

With the addition of the EDI remit and a new staff member this year, the team have also been able to deliver campaigns and projects related to LGBTQ+ history month, women's history month, pride month, Ramadan etc.

To date, the team have recorded just over 1,300 cases throughout the 2021-22 academic year. Though this number only reflects the number of students that have had full cases with the team and does not include the interactions had through some of the drop-in triage sessions or any outreach activity.

**Commercial Services**

As a result of the Covid-19 pandemic commercial services continued to be impacted throughout the 2021-22 year with uncertainty regarding covid passports at the start of Term 1 and the continued impact of the pandemic on students' behaviours. The continuation of virtual teaching and learning impacted footfall and attendance at events throughout the year. A new commercial strategy was approved by the Trustee Board in June 2022 and work is in progress to implement the strategy with a review of our offer as well as consideration to investment and franchise models.

**SUPplies (DSU Shop)**

SUPplies sell a variety of specialist supplies for DMU courses as well as stationary, branded clothing and also provides dissertation and binding services. SUPplies has made a net profit of £1k (2021 £5k) with income being affected by reduced footfall on campus. Product reviews, relationship development on the DMU Campus and excellent customer service are key objectives of SUPplies. In addition the Online shop will be launched during the summer of 2022 and this is expected to improve income as well as accessibility to the range of products offered by SUPplies.

**DSU Sales & Advertising**

This commercial operation achieved a net profit figure of £52k (2021: £6k). With the majority of revenue within this area generated from our Fresher's Fair it was great to be able to hold this event face to face in September 2021 rather than virtually as in the prior year.

**DSU Function Rooms (Nightclub) and The Union (Catering)**

These commercial areas made a loss for the year of £69k (2021: loss £32k). This was primarily due to a difficult Freshers period where we anticipated sales of 1,800 wristbands but only sold 1,200, this shortfall in wristbands put us £25k behind budget before we had even started trading and was due to the reasons above. We made as many costs savings as possible but with other staffing issues throughout the year and only 50% of the student population attending campus we were never able to recover.

**Student Union Lettings Limited (trading as Sulets)**

On 1 August 2012 the trade and assets of the Lettings operation were transferred to a new limited company Student Union Lettings Limited (trading as Sulets). Sulets is a registered charity and company limited by guarantee, with two members - DSU and The University of Leicester Students' Union (ULSU). Sulets supports DSU with sponsorship of activities and events during the year and we ensure it continues to contribute to our aims and objectives through our representation on the Sulets Board.

In the opinion of the Trustees, Sulets is not a subsidiary undertaking of the Charity. All funds generated by Sulets are restricted for use by Sulets in line with the objects of that charity.

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Our Values and Mission**

DSU is an independent student-run and student-led organisation. Our mission is

**Empowering you to create an unforgettable journey by looking out for your wellbeing, creating a sense of belonging and providing opportunities to get actively involved.**

We will deliver this by living up to our values, or Golden Threads, which are:

- Inclusion - your DSU is for you. Be who you are.
- Invested in you.
- Support your wellbeing - a system of support that's accessible to all.
- Communication - listening to you and acting on it. Letting you know what we do.
- Celebrate your achievement, celebrate you.

Our longer term aims that are woven by our Golden Threads are to:

- Create a social hub which is the place for all DMU students to connect.
- Help and empower you by keeping you informed, advising and supporting on your rights and facilitating clubs, societies and other student groups.
- Support your wellbeing – with a system of support that's accessible to all.
- Amplify your voice - making sure that your opinions are heard at all levels across the University by representing you and helping you find your voice on campus.
- Build collaborative relationships - working with the University, other unions, and the community to represent your interests and create the best experience for you.

**PLANS FOR THE FUTURE**

The DSU Trustee Board have approved some aims prior a full review of our strategic plan in 2022-23. These are as follows:-

- Visibility – Improve and increase reputation and visibility of DSU Executive Officers and DSU Services.
- Belonging – Focus on the needs of incoming students post-pandemic who wants spaces to eat, learn and make friends and build a safe and happy workplace with an EDI focus
- Resetting – New income generation vision, governance enhancement, people and culture plan and strategic plan
- Representing – democracy and exec role review and representing at a broader level through TEF, NUS and OfS involvement and structuring our charity so its fit for purpose.

**Auditors**

RSM UK Audit LLP have indicated their willingness to be reappointed for another term. In accordance with the Company Act 2006 a resolution proposing the reappointment of RSM UK Audit LLP as Auditor will be put to the members.

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**TRUSTEES REPORT (continued)**

**FOR THE YEAR ENDED 31 JULY 2022**

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**Trustees' Responsibilities**

The Trustees (who are also directors of De Montfort University Students' Union for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources including the income and expenditure, of the charitable company for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

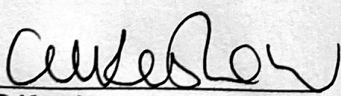
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware there is no relevant audit information of which the charitable company's auditor is unaware and the trustees have taken all the necessary steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by the section 415A of the Companies Act 2006.

This report was approved by the Trustees on 11th October 2022  
by:

and signed on their behalf

  
**G Kershaw**  
**External Trustee**



# **INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF DE MONTFORT UNIVERSITY STUDENTS' UNION (FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

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## **Opinion**

We have audited the financial statements of De Montfort University Students' Union (the 'charitable company') for the year ended 31 July 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31<sup>st</sup> July 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **Other information**

The other information comprises the information included in the Trustees Report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Trustees Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

# **INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF DE MONTFORT UNIVERSITY STUDENTS' UNION (FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED) (continued)**

---

## **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report in preparing the Trustees' Report.

## **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' responsibilities set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## **The extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities are instances of non-compliance with laws and regulations. The objectives of our audit are to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements, to perform audit procedures to help identify instances of non-compliance with other laws and regulations that may have a material effect on the financial statements, and to respond appropriately to identified or suspected non-compliance with laws and regulations identified during the audit.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

## **INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF DE MONTFORT UNIVERSITY STUDENTS' UNION (FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED) (continued)**

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In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the audit engagement team:

- obtained an understanding of the nature of the sector, including the legal and regulatory frameworks that the charitable company operates in and how the charitable company is complying with the legal and regulatory frameworks;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud;
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, Charities SORP (FRS 102), Companies Act 2006, Charities Act 2011, the charitable company's governing document and tax legislation. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements including the Trustees' Report, remaining alert to new or unusual transactions which may not be in accordance with the governing documents, inspecting correspondence with local tax authorities and evaluating advice received from internal/external advisors.

The most significant laws and regulations that have an indirect impact on the financial statements are those in relation to employment regulations, GDPR and data protection, health and safety regulations and licensing regulations. We performed audit procedures to inquire of management whether the charitable company is in compliance with these law and regulations and inspected correspondence with regulatory authorities.

The audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business, challenging judgments and estimates.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*RSM UK Audit LLP*

Gareth Jones (Senior Statutory Auditor)  
For and on behalf of  
RSM UK AUDIT LLP, Statutory Auditor  
Chartered Accountants  
Rivermead House  
7 Lewis Court  
Grove Park  
Leicester  
Leicestershire  
LE19 1SD

Date 01/11/2022

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCORPORATING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 JULY 2022**

	<b>Note</b>	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
<b>Income from:</b>					
Donations and legacies	4	-	1,388,142	1,388,142	1,523,737
Charitable activities	4	144,662	320,501	465,163	80,289
Other trading activities	4	-	75,150	75,150	26,852
Investment income	4	-	1,512	1,512	53
Other income	5	-	7,578	7,578	34,757
<b>Total</b>		<b>144,662</b>	<b>1,792,883</b>	<b>1,937,545</b>	<b>1,665,688</b>
<b>Expenditure on:</b>					
Raising funds	6	-	59,374	59,374	87,999
Charitable activities	6	(14,698)	1,783,138	1,768,440	1,623,179
<b>Total</b>		<b>(14,698)</b>	<b>1,842,512</b>	<b>1,827,814</b>	<b>1,711,178</b>
<b>Net income and net movement in funds</b>					
	11	159,360	(49,629)	109,731	(45,490)
<b>Reconciliation of funds</b>					
Total funds brought forward		(947,440)	614,284	(333,156)	(287,666)
<b>Total funds carried forward</b>	16	<b>(788,080)</b>	<b>564,655</b>	<b>(223,425)</b>	<b>(333,156)</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derived from continuing operations.

A detailed comparative Statement of Financial Activities is shown in note 22.



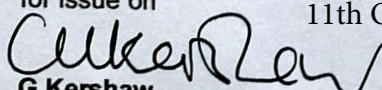
**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**BALANCE SHEET  
COMPANY NUMBER 06634464**

**AS AT 31 JULY 2022**

	Note	£	2022 £	£	2021 £
<b>Fixed assets:</b>					
Tangible assets	12		45,199		14,682
<b>Current assets:</b>					
Stocks	13	20,273		29,242	
Debtors	14	45,175		51,299	
Cash at bank		679,342		745,425	
		<u>744,790</u>		<u>825,966</u>	
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	15	(124,118)		(108,664)	
<b>Net current assets</b>			<u>620,672</u>		<u>717,302</u>
<b>Net assets excluding pension liability</b>			<u>665,871</u>		<u>731,984</u>
Defined benefit pension scheme liability	19		(889,296)		(1,065,140)
<b>Total net liabilities</b>			<u>(223,425)</u>		<u>(333,156)</u>
<b>Total funds of charity</b>					
Restricted funds	16		<u>101,216</u>		<u>117,700</u>
Unrestricted funds:					
General funds	16		430,106		558,784
Facilities development reserve	16		134,549		55,500
<b>Total unrestricted funds</b>			<u>564,655</u>		<u>614,284</u>
Pension reserve	16		(889,296)		(1,065,140)
<b>Total charity funds</b>			<u>(223,425)</u>		<u>(333,156)</u>

The financial statements on pages 15 to 34 were approved by the Board of Trustees and authorised for issue on 11th October 2022 and signed on their behalf, by:

  
G Kershaw  
External Trustee

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 JULY 2022**

	Note	£	2022 £	£	2021 £
<b>Cash flows from operating activities</b>					
<b>Net cash provided (used in)/by operating activities</b>	18		(16,127)		61,367
<b>Cash flows from investing activities</b>					
Interest from investments			1,512	53	
Purchase of tangible assets			(51,468)	-	
			_____	_____	
<b>Net cash provided (used in)/by investing activities</b>			(49,956)		53
			_____		_____
<b>Change in cash and cash equivalents in the reporting period</b>			(66,083)		61,420
<b>Cash and cash equivalents at the beginning of the reporting period</b>			745,425		684,005
			_____		_____
<b>Cash and cash equivalents at the end of the reporting period</b>			679,342		745,425
			=====		=====

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**1. Critical accounting estimates and areas of judgement**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. There are no critical accounting estimates and areas of judgement to note.

**2. Accounting policies**

*Accounting convention*

The financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102), (Charities SORP (FRS102)) "The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" including the amendments issued in December 2017 ("FRS 102") and the requirements of the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

De Montfort University Students' Union meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

*Going concern*

The charitable company has cash resources and no requirement for external funding, other than the annual block grant received from De Montfort University which has been confirmed for 2022/23. The charity has a strong relationship with De Montfort University and have no expectation of a significant reduction to the block grant after 2022/23. The charity has carried out forecasting based on different income stream scenarios to approve a budget for the 2022/23 year, and this will be regularly monitored and reviewed and action taken by the trustee board if required. Taking all of the above into account, the trustees have reasonable expectations that the charity has adequate resources to continue in operational existence for the foreseeable future. They continue to believe that the going concern basis of accounting is appropriate in preparing the annual financial statements.

*Fund accounting*

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

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**2. Accounting policies (continued)**

*Income*

All incoming resources are recognised once the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

- Voluntary income, including donations, and grants are recognised where there is entitlement, probable of receipt and the amount can be measured reliably. The charitable company benefits from the provision of accommodation by the De Montfort University. The value of the gift of these facilities is based on the rental of similar facilities in similar locations.
- Investment income is recognised on a receivable basis.
- Income direct from charitable activities is recognised when the charitable company is legally entitled to income and the amount can be measured reliably, which includes income from bars, catering, shops, membership services and training.

*Expenditure and irrecoverable VAT*

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Expenditure is classified under charitable activity rather than the type of expense, in order to provide more useful information to users of the financial statements. Where costs cannot be directly attributed to particular heading, they have been allocated to activities on a basis consistent with use of the resources.

Raising funds are those incurred in seeking voluntary contributions to enable the charitable company to carry out its charitable activities, these do not include the costs of disseminating information in support of the charitable activities.

Support and governance costs which cannot be directly attributable to a specific activity have been allocated to activities on a basis consistent with the use of the resources. Governance costs comprise the costs of running the charity, including strategic planning for its future development, external audit and all the costs of complying with constitutional and statutory requirements, such as the costs of Board and Committee meetings and of preparing statutory accounts and satisfying public accountability.

*Tangible fixed assets and depreciation*

Tangible fixed assets are initially recorded at costs and subsequently measured at cost net of depreciation and any impairment losses. Tangible fixed assets with a cost price in excess of £2,000 are capitalised and all other expenditure is charged to the statement of financial activities in the year incurred.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost or valuation of the asset less any residual value, except for land over its estimated useful economic life. It is calculated at the following annual rates:

Fixtures & fittings	-	20 - 33% Straight Line
Computer equipment	-	33% Straight Line



**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

---

**2. Accounting policies (continued)**

*Impairment of fixed assets*

An assessment is made at each reporting date of whether there are indications that a fixed asset may be impaired or that an impairment loss previously recognised has fully or partially reversed. If such indications exist, the charitable company estimates the recoverable amount of the asset.

Shortfalls between the carrying value of fixed assets and their recoverable amounts, being the higher of fair value less costs to sell and value-in-use, are recognised as impairment losses. Impairment losses are recognised in statement of financial activities.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Reversals of impairment losses are recognised in statement of financial activities. On reversal of an impairment loss, the depreciation is adjusted to allocate the asset's revised carrying amount (less any residual value) over its remaining useful life.

*Jointly controlled entity*

The charitable company has a long term interest and shares, controlled under contractual arrangements that is classified as a jointly controlled entity.

*Stocks*

Stock consisting of goods purchased for resale are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving items.

At each reporting date, the charitable company assesses whether stocks are impaired or if any impairment loss recognised in prior periods has reversed. Any excess of the carrying amount of stock over its estimated selling price less costs to complete and sell is recognised as an impairment loss in statement of financial activities.

*Financial instruments*

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments and are not considered to be of financial nature. Such financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with exception.

*Debtors*

Trade debtors and other debtors which are receivable within one year and which do not constitute a financing transaction are initially measured at the transaction price. Trade debtors and other debtors are subsequently measured at amortised cost, being the transaction price less any amounts settled and any impairment losses.

*Cash and cash equivalents*

Cash and cash equivalents includes cash and monies on short-term deposits at the bank, other short-term liquid investments with original maturities of three months or less.

*Creditors*

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

---

**2. Accounting policies (continued)**

*Taxation*

No provision for corporation tax has been made as the charitable company is exempt from corporation tax on its income and gains to the extent that these are applied to its charitable activities.

*Pensions*

The charitable company participates in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the charitable company. Therefore the pension charge shown in the financial statements represents the contributions payable in the year, as under current accounting standards the contributions are accounted for as if the scheme were a defined contributions scheme.

The charitable company also contributes to the NUS Aegon Pension Scheme and the government approved NEST scheme. The annual contributions payable are charged to the statement of financial activities.

*Employee benefits*

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**3. Legal status of the charitable company**

De Montfort University Students' Union (formerly De Montfort University Students Union Limited) is a private incorporated charitable company (company number 06634464) and is also registered at the Charity Commission in England and Wales (charity number 1138587). The charitable company is limited by guarantee and as such has no issued share capital.

On 1 March 2022, the charity changed its name to De Montfort University Students' Union from De Montfort University Students Union Limited.

The address of the charitable company's registered office and principal place of business is First Floor, Campus Centre Building, Mill Lane, Leicester, LE2 7DR.

The main aims of De Montfort University Students' Union (formerly De Montfort University Students Union Limited) are to advance the education of the students of De Montfort University for the public benefit.

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**4. Income from**

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
<b>Donations and legacies</b>				
Block grant income	-	1,221,186	1,221,186	1,216,248
Grant of services accommodation	-	150,000	150,000	150,000
Grant of CEO Support	-	14,500	14,500	70,000
Other grant income	-	2,456	2,456	87,489
	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	-	1,388,142	1,388,142	1,523,737
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Charitable activities</b>				
Bars and catering	-	246,570	246,570	4,118
Shops	-	73,931	73,931	28,106
Membership services	144,662	-	144,662	48,065
	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	144,662	320,501	465,163	80,289
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Other trading activities</b>				
Commercial marketing and sponsorship	-	75,150	75,150	26,852
	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	-	75,150	75,150	26,852
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Investment income</b>	-	1,512	1,512	53
	<hr/>	<hr/>	<hr/>	<hr/>
Total	144,662	1,785,305	1,929,967	1,630,931
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**5. Other incoming resources**

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Other income	-	7,578	7,578	34,757
	<hr/>	<hr/>	<hr/>	<hr/>

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**6. Analysis of expenditure**

	Direct Supplies £	Direct staff costs £	Other direct costs £	Support Costs £	2022 £	2021 £
<b>Raising funds</b>						
Commercial marketing and sponsorship	4,101	1,216	920	53,137	59,374	87,999
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	4,101	1,216	920	53,137	59,374	87,999
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Charitable activities</b>						
Welfare, advice and representation	50,562	246,895	21,218	151,531	470,206	530,160
Bars and catering	177,618	83,949	2,843	211,187	475,597	329,743
Shops	32,676	20,903	3,092	59,912	116,583	119,657
Membership services	219,961	339,436	2,625	144,032	706,054	643,619
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	480,817	691,183	29,778	566,662	1,768,440	1,623,179
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Total</b>	484,918	692,399	30,698	619,799	1,827,814	1,711,178
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Other direct costs comprised**

	2022 £	2021 £
Depreciation	20,951	22,057
Repairs and renewals	3,190	5,339
Other	6,557	3,851
	<hr/>	<hr/>
Total	30,698	31,247
	<hr/> <hr/>	<hr/> <hr/>

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**7. Analysis of the support costs**

	Staff costs £	Rent £	Other costs £	2022 £	2021 £
<b>Raising funds</b>					
Commercial marketing and sponsorship	26,391	7,500	19,246	53,137	51,406
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	26,391	7,500	19,246	53,137	51,406
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Charitable activities</b>					
Welfare, advice and representation	65,979	30,000	55,552	151,531	143,263
Bar and catering	79,174	75,000	57,013	211,187	203,217
Shops	26,391	15,000	18,521	59,912	55,406
Membership services	65,978	22,500	55,554	144,032	135,764
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Sub-total	237,522	142,500	186,640	566,662	537,650
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total</b>	263,913	150,000	205,886	619,799	589,056
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**Other costs comprised**

	2022 £	2021 £
Repairs and renewals	12,424	1,924
Insurances	18,549	19,776
Sundry supplies	118,638	116,355
Audit and accountancy fees	28,350	21,024
VAT partial exemption adjustment	13,425	-
Recharge of CEO Support	14,500	70,000
	<hr/>	<hr/>
<b>Total</b>	205,886	229,079
	<hr/>	<hr/>

**8. Governance costs**

	2022 £	2021 £
Audit, accountancy and legal fees	75,217	67,078
	<hr/>	<hr/>

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**9. Analysis of staff costs and numbers**

	<b>2022</b>	<i>2021</i>
	<b>£</b>	<b>£</b>
Total staff emoluments for the year were as follows:		
Wages and salaries costs	951,387	809,202
Social security costs	79,389	64,367
Pension defined benefit scheme	(105,692)	186,858
Pension contribution scheme	31,228	36,351
	<hr/>	<hr/>
<b>Total</b>	<b>956,312</b>	<b>1,096,778</b>
	<hr/> <hr/>	<hr/> <hr/>

During the year the charitable company made redundancy payments and payments in lieu of notice amounting to £4,527 (2021: £34,377).

The pension costs are allocated to activities in proportion to related staffing costs incurred.

The average number of individuals employed by the charitable company during the year was as follows:

	<b>2022</b>	<i>2021</i>
	<b>No.</b>	<b>No.</b>
Commercial activities	26	8
Charitable activities	22	24
Admin and management	10	6
	<hr/>	<hr/>
<b>Total staff</b>	<b>58</b>	<b>38</b>
	<hr/> <hr/>	<hr/> <hr/>

There were no members of staff who received emoluments, including benefits in kind, within the range of £60,001 - £70,000 (2021: £Nil)

**10. Trustees' remuneration and expenses and cost of key management personnel**

**Trustees' remuneration**

Each of the Executive Committee's sabbatical officers received remuneration as authorised in the Union's governing document for the representation, campaigning and support work they undertake as distinct from their trustee responsibilities. Their remuneration amounted to £102,612 (2021: £101,948) in aggregate. The split as detailed below:

R Rawles	- £728 (2021: £2,001)	N Nguwo	- £16,162 (2021: £Nil)
M Dasani	- £1,796 (2021: £Nil)	A Sawjani	- £21,550 (2021: £1,758)
A Khan	- £1,796 (2021: £Nil)	J Dine-Hart	- £19,835 (2021: £20,380)
B Smith	- £19,835 (2021: £20,380)	P Subramanian	- £19,115 (2021: £2,001)
A Iqbal	- £1,795 (2021: £Nil)		

During the year ended 31 July 2021, remuneration was paid to D Rattanpal amounting to £18,703, L Flowers amounting to £18,022, and A Ismail amounting to £18,703, who all resigned on 30 June 2021.

During the year pension payments were made to the NEST scheme as follows:

N Nguwo	£269 (2021: £Nil)
B Smith	£992 (2021: £839)
J Dine-Hart	£992 (2021: £1,007)
A Sawjani	£180 (2021: £88)
P Subramanian	£956 (2021: £100)
M Dasani	£90 (2021: £Nil)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**10. Trustees' remuneration and expenses and cost of key management personnel (continued)**

**Trustees' remuneration (continued)**

A Khan	£90 (2021: £Nil)
A Iqbal	£90 (2021: £Nil)

During the year end 31 July 2021, pension payments were made to NEST for D Rattanpal amounting to £923, L Flowers amounting to £889 and A Ismail amounting to £923, who all resigned on 30 June 2021.

During the year, six (2021: two) trustees received travelling expenses totalling £470 (2021: £20)

**Key management remuneration**

The key management personnel of the charitable company comprise the trustees and members of the DSU staff management committee that are responsible for the day to day running of the charity. The total employee benefits for key management personnel of the charitable company were £308,379 (2021: £206,340).

**11. Net income**

This is arrived at after charging:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Depreciation of owned assets	20,951	22,057

Fees payable to RSM UK Audit LLP and its associates in respect of both audit and non-audit services are as follows;

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Audit services – statutory audit of the charitable company	22,410	16,600
Other non-audit services	5,940	4,400
	<u>28,350</u>	<u>21,000</u>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**12. Tangible fixed assets**

	Fixtures & fittings £	Computer equipment £	<i>Total</i> £
<b>Cost</b>			
At 1 August 2021	286,780	39,856	326,636
Additions	31,276	20,192	51,468
	<hr/>	<hr/>	<hr/>
At 31 July 2022	318,056	60,048	378,104
	<hr/>	<hr/>	<hr/>
<b>Depreciation</b>			
At 1 August 2021	272,098	39,856	311,954
Charge for the year	20,297	654	20,951
	<hr/>	<hr/>	<hr/>
At 31 July 2022	292,395	40,510	332,905
	<hr/>	<hr/>	<hr/>
<b>Net book value</b>			
At 31 July 2022	25,661	19,538	45,199
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 July 2021	14,682	-	14,682
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**13. Stocks**

	<b>2022</b> £	<b>2021</b> £
Finishes goods and goods for resale	20,273	29,242
	<hr/>	<hr/>

**14. Debtors**

	<b>2022</b> £	<b>2021</b> £
Trade debtors	19,501	12,539
Other debtors	5,922	18,680
Prepayments and accrued income	19,752	20,080
	<hr/>	<hr/>
	45,175	51,299
	<hr/> <hr/>	<hr/> <hr/>



**DE MONTFORT UNIVERSITY STUDENTS' UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

<b>15. Creditors:</b>	<b>2022</b>	<b>2021</b>
<b>Amounts falling due within one year</b>	<b>£</b>	<b>£</b>
Trade creditors	25,234	36,713
Other taxation and social security	21,782	20,101
Other creditors	854	590
Accruals and deferred income	76,248	51,260
	<hr/>	<hr/>
	124,118	108,664
	<hr/>	<hr/>
 <b>Deferred Income</b>		 <b>£</b>
Deferred income at 1 August 2021		28,668
Resources deferred in the year		43,323
Amounts released from previous year		(28,668)
		<hr/>
Deferred income at 31 July 2022		43,323
		<hr/>

The deferred income at 31 July 2022, relates to events for the next year.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**16. Statement of funds**

**Current year:**

	At 1 August 2021 £	Incoming resources £	Resources expended £	Transfer £	At 31 July 2022 £
<b>Restricted funds</b>					
Clubs and societies	117,700	144,662	(161,146)	-	101,216
<b>Unrestricted funds</b>					
General funds	558,784	1,792,883	(1,821,561)	(100,000)	430,106
Faculty development reserve	55,500	-	(20,951)	100,000	134,549
Total unrestricted funds	614,284	1,792,883	(1,842,512)	-	564,655
Pension reserve	(1,065,140)	-	175,844	-	(889,296)
Total funds	(333,156)	1,937,545	(1,827,814)	-	(223,425)

**Previous year:**

	At 1 August 2020 £	Incoming resources £	Resources expended £	Transfer £	At 31 July 2021 £
<b>Restricted funds</b>					
Clubs and societies	128,460	38,065	(48,825)	-	117,700
<b>Unrestricted funds</b>					
General fund	491,356	1,627,622	(1,520,194)	(40,000)	558,784
Faculty development reserve	37,557	-	(22,057)	40,000	55,500
Total unrestricted funds	528,913	1,627,622	(1,542,251)	-	614,284
Pension reserve	(945,039)	-	(120,101)	-	(1,065,140)
Total funds	(287,666)	1,665,687	(1,711,177)	-	(333,156)

**Clubs and societies**

Restricted funds represent funds raised and administered by the Union for the specific benefit of clubs and societies and as such are ring fenced for the future benefit of that specific club or society.

**Facility development reserve**

The designated fund for investment will cover the refurbishment of our commercial areas and administrative space. This will allow DSU to take advantage of future opportunities and risks. As such the designated funds are excluded from reserves as per the Charities Commission definition.

**Transfers**

A transfer has been made from the general reserve to the facility development reserve for refurbishments planned for the diner and downstairs space of the building.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**17. Analysis of net assets between funds**

**Current year:**

	<b>Restricted funds £</b>	<b>General funds £</b>	<b>Faculty development reserve £</b>	<b>Pension reserve £</b>	<b>Total funds £</b>
Tangible fixed assets	-	-	45,199	-	45,199
Current assets	101,216	554,224	89,350	-	744,790
Creditors due within one year	-	(124,118)	-	-	(124,118)
Pension liability	-	-	-	(889,296)	(889,296)
	<u>101,216</u>	<u>430,106</u>	<u>134,549</u>	<u>(889,296)</u>	<u>(223,425)</u>

**Previous year:**

	<b>Restricted funds £</b>	<b>General funds £</b>	<b>Faculty development reserve £</b>	<b>Pension reserve £</b>	<b>Total funds £</b>
Tangible fixed assets	-	-	14,682	-	14,682
Current assets	117,700	667,448	40,818	-	825,966
Creditors due within one year	-	(108,664)	-	-	(108,664)
Pension liability	-	-	-	(1,065,140)	(1,065,140)
	<u>117,700</u>	<u>558,784</u>	<u>55,500</u>	<u>(1,065,140)</u>	<u>(333,156)</u>

**18. Reconciliation of net income to net cash flow from operating activities**

	<b>2022 £</b>	<b>2021 £</b>
<b>Net income for the reporting period</b>	109,731	(45,490)
<b>Adjustments for:</b>		
Depreciation charges	20,951	22,057
Interest on investments	(1,512)	(53)
Decrease/(increase) in stocks	8,969	(984)
Decrease in debtors	6,124	578
(Increase)/decrease in creditors	15,454	(34,842)
Movement on defined pension scheme liability	(175,844)	120,101
	<u>(16,127)</u>	<u>61,367</u>

**19. Pension costs**

The charitable company participates in the Students' Union Superannuation Scheme, a defined benefit scheme which is externally funded and contracted out of the State Second Pension. The fund is valued at least every three years by a professionally qualified independent actuary with the rates of contribution payable being determined by the trustees on the advice of the actuary. The Scheme operates as a pooled arrangement, with contributions paid at a centrally agreed rate. As a consequence, no share of the underlying assets and liabilities can be directly attributed to the charitable company. Under the accounting standard FRS102 and Charity SORP (FRS102), in these circumstances contributions are accounted for as if the Scheme were a defined contribution scheme based on actual contributions paid through the year.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**19. Pension costs (continued)**

The charitable company participates in the Students' Union Superannuation Scheme, which is a defined benefit scheme whose membership consists of employees of students' unions and related bodies throughout the country. Benefits in respect of service up to 30 September 2003 are accrued on a "final salary" basis, with benefits in respect of service from 1 October 2003 accruing on a Career Average Revalued Earnings (CARE) basis. With effect from 30 September 2011 the Scheme closed to future accrual.

The most recent Valuation of the Scheme was carried out as at 30 June 2019 and showed that the market value of the Scheme's assets was £119.1m with these assets representing 46% of the value of benefits that had accrued to members after allowing for expected future increases in earnings. The deficit on an ongoing funding basis amounted to £140.9m. The assumptions which have the most significant effect upon the results of the Valuation are those relating to the sustained low yield on government bonds.

The following assumptions applied at 30 June 2019:

- Pre-retirement discount rate – 4.0% pa
- Post retirement discount rate – 2.0% pa
- Retail price inflation (RPI) – 3.6% pa
- Consumer Price inflation (CPI) – 2.6% pa
- Pension increase in payment for services, 1988 to 1993 (RPI min 3% and max 7%) – 3.9% pa, post 1997 (RPI min 3% and max 5%) – 3.7% pa and post 2000 (RPI max 5%) – 3.4% pa

The 2019 valuation extended the period over which the ongoing funding deficit would be cleared to August 2035 and recommended a monthly contribution requirement by each Participating Employer expressed in monetary terms. This has resulted in an increase in contributions by 8% from 1 October 2021 and by a further 5% each year until July 2035. These rates applied with effect from 1 October 2021 and contributions due from October 2023 onwards will be reviewed following the next actuarial valuation.

Surpluses or deficits which arise at future valuations will also impact on the Union's future contribution commitment. In addition to the above contributions, The Union also pays its share of the Scheme's levy to the Pension Protection Fund. FRS102 and Charities SORP (FRS102), require that the charitable company share of past service shortfall is reflected in the financial statements. Based on the most recent valuation, the charitable company contribution to eliminating the shortfall was £62,151 for the year ended 31 July 2022 (2021: £57,828).

Therefore, at 31 July 2022, the balance sheet of charitable company includes a liability of £889,296 (2021: £1,065,140), which represents the net present value of all future contributions towards eliminating this shortfall. The discount rate used is 3.7% (2021: 1.75%) which is comparable to that for a 15 year AA-rated corporate bond. The estimated liability is based on the 2019 triennial valuation of the scheme and will necessarily require revision after subsequent revaluations. The balance is made up as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Balance brought forward	1,065,140	945,039
Contributions made in the year	(62,151)	(57,828)
Charge to statement of financial activities	(113,693)	177,929
	<hr/>	<hr/>
Balance carried forward	889,296	1,065,140
	<hr/>	<hr/>

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
(FORMERLY DE MONTFORT UNIVERSITY STUDENTS UNION LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

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**19. Pension costs (continued)**

In addition, the Charitable company paid Pension Protection Fund levy of £3,476 (2021: £8,929) during the year.

The Charitable company also contributes to The National Employment Savings Trust (NEST) a defined contribution scheme. During the year contributions were made amounting to £31,228 (2021: £36,351). At the year end an amount of £Nil (2021: £35) was due with respect to the pension contributions.

**20. Related party transactions**

The De Montfort University Students' Union is in receipt of a recurrent grant from its parent institution, De Montfort University of £1,221,186 (2021: £1,216,248).

In addition, the De Montfort University Students' Union occupies its building and receives certain people related services on a free of charge basis. This is under an informal license subject to the De Montfort University Students' Union maintaining the building in a good state of repair. As a result, an estimated value to De Montfort University Students' Union for the free serviced accommodation has been included in the accounts. This has been valued at £150,000 (2021: £150,000) based on market prices within Leicester. This income can be seen in note 4 of the financial statements under accommodation costs.

The De Montfort University Students' Union has also received CEO support from De Montfort University on a free of charge basis. As a result, an estimated value to De Montfort University Students' Union for this free support has been included in the accounts.

This has been valued at £14,500 (2021: £70,000) based on an estimation of the time spent on duties for De Montfort University Students' Union and market rate of pay for such duties. This income can be seen in note 4 of the financial statements under CEO support.

Income of £27,301 (2021: £7,165) was collected and purchases of £97,064 (2021: £45,032) were made on behalf of De Montfort University during the year. These transactions were reimbursed and recharged respectively to De Montfort University with a balance owing from De Montfort University Students' Union to De Montfort University of £6,558 (2021: £13,638) at the year-end date. Income of £nil (2021: £29,000) was collected in relation to De Montfort University contributions for commercial staff.

Purchases of £421 (2021: £Nil) were made from De Montfort Expertise Ltd, a wholly owned subsidiary of De Montfort University.

**Student Union Lettings Limited (trading as Sulets)**

On 1 August 2012, the trade and assets of the lettings operation (previously known as DSU Lettings) were transferred to a new limited company Student Union Lettings Limited (trading as Sulets). Sulets is a registered charity and company limited by guarantee which is jointly controlled by DSU and The University of Leicester Students Union (ULSU). ULSC controls 50% of Sulets through the 50% membership held by their subsidiary company, University of Leicester Students' Union Trading Limited. This collaboration with ULSU offers many commercial advantages within student lettings including contracts with external Halls Providers.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**20. Related party transactions (*continued*)**

**Student Union Lettings Limited (trading as Sulets) (*continued*)**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Income	1,459,492	1,912,484
Expenditure	(1,328,056)	(1,705,926)
	<hr/>	<hr/>
Net movements in funds	131,436	206,558
	<hr/>	<hr/>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Balance sheet</b>		
Fixed assets	265,304	27,129
Current assets	1,491,942	1,654,900
Creditors: amounts falling due within 1 year	(115,905)	(172,124)
	<hr/>	<hr/>
Balance carried forward	1,641,341	1,509,905
	<hr/>	<hr/>

The charitable company constitutes 50% of the membership, therefore the charitable company's share of income is £729,746 (2021: £956,242) and share of expenditure £664,028 (2021: £852,963). The charitable company's share of the total funds at 31 July 2022 is £820,671 (2021: £754,953).

During the year the charitable company received £10,000 (2021: £10,000) from Sulets for advertising. In addition, Sulets paid £20,000 (2021: £20,335) for finance, HR support and rent.

All funds generated by Sulets are restricted for use by Sulets in line with the objects of that charity.

**21. Controlling party**

The trustees consider that the ultimate control of DSU rests with its membership.

**DE MONTFORT UNIVERSITY STUDENTS' UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022 (continued)**

**22. Statement of financial activities incorporating income and expenditure accounts for the year ended 31 July 2021**

	Restricted funds £	Unrestricted funds £	Total funds £
<b>Income from:</b>			
Donations and legacies	-	1,523,737	1,523,737
Charitable activities	38,065	42,224	80,289
Other trading activities	-	26,852	26,852
Investment income	-	53	53
Other income	-	34,757	34,757
	<hr/>	<hr/>	<hr/>
<b>Total</b>	38,065	1,627,623	1,665,688
	<hr/>	<hr/>	<hr/>
<b>Expenditure on:</b>			
Raising funds	-	87,999	87,999
Charitable activities	168,926	1,454,253	1,623,179
	<hr/>	<hr/>	<hr/>
<b>Total</b>	168,926	1,542,252	1,711,178
	<hr/>	<hr/>	<hr/>
<b>Net movements</b>	(130,861)	85,371	(45,490)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>